

## Health Savings Account (HSA) Data Collection Worksheet

Please complete and submit this worksheet to your employer. **This is an internal document used by your employer for data collection purposes. Worksheets returned to Discovery Benefits cannot be processed.**

\*=Required Fields

### Step 1: Account Holder Information

*Employer Name (Do not abbreviate)	Employee ID Number	-	-
*Account Holder Name (First, MI, Last)	*Social Security Number	-	-
*Physical Address (Cannot be PO Box)	*City	*State	*Zip
*Email Address	*Day Telephone	-	-
*Date of Birth (mm/dd/yyyy)	*Hire Date (mm/dd/yyyy)		

### Step 2: HSA Election for Current Tax Year

<p style="text-align: center;"><b>Employee Contribution</b></p> <p><b>Note:</b> I understand my Health Savings Account (HSA) will be set up effective the first day of the month following the date this worksheet is signed.</p> <p>*Per Pay Period Amount: <input type="text" value="\$"/> (to be deducted each pay period)</p> <p><b>Employer Contribution:</b> Check with your employer to determine if you will receive employer contributions. Both employee and employer contributions will be applied to your annual IRS maximum.</p>	<p style="text-align: center;"><b>HDHP Coverage Level</b> (*check one)</p> <p>Single / Family</p> <p>*HDHP Coverage Date: (mm/dd/yyyy)</p> <p><b>Note:</b> There may be tax consequences if HSA contributions exceed the IRS governed limit. To determine the maximum HSA contribution for the current tax year visit <a href="http://www.discoverybenefits.com">www.discoverybenefits.com</a>.</p>
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### Step 3: Authorized Signature

By signing this application I represent that: 1) I am covered under a high deductible health plan (HDHP); 2) I am not covered by any other health plan that is not an HDHP; 3) I am not enrolled in Medicare; 4) I cannot be claimed as a dependent on another person's tax return; and 5) I will read and agree to the HSA Custodial Agreement and Disclosure Statement on the Discovery Benefits Participant Portal. I understand that if my spouse is enrolled in a general-purpose FSA (a non-HDHP), I am not eligible to contribute to an HSA. I understand my Health Savings Account will be set up effective the first day of the month following the date the Enrollment Application is signed. Further, I understand that my Health Savings Account cannot be effective prior to my HDHP coverage date.

\*Signature of Account Holder \*Date